

- 6.2.2 Implementation of e-governance in areas of operation
- 1. Academic Planning and Development
- 2. Administration

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- 3. Finance and Accounts
- 4. Student Admission and Support
- 5. Examination

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CERTIFICATE OF THE HEAD OF INSTITUTION



Dr.Karthik Krishna M, M.D.S., DEAN

TO WHOMSOEVER IT MAY CONCERN

This is to certify that, our Institutional has the Implementation of e-governance in areas of operations, such as:

- 1. Academic Planning and Development
- 2. Administration

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- 3. Finance and Accounts
- 4. Student Admission and Support
- 5. Examination

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DEAN Rungta College of Dental Science & Resear Kohka Road, Kurud, Bhilai (C.C.





SCREEN SHOTS OF USER INTERFACES OF EACH **MODULE ANNUAL E-GOVERNANCE REPORT APPROVED BY GOVERNING COUNCIL/ BOARD OF MANAGEMENT/ SYNDICATE POLICY DOCUMENT**





Screen-shot of Homepage-DME





15 DEAN

Rungta College of Dentel Science & Researc Kohka Road, Kurud, Bhilai (C.G.)





Screen-shot of DME for BDS Admissions





A DEAN

DEAN Rungta College of Dental Science & Resear. Kohka Road, Kurud, Bhilat (C.G.)





Screen-shot of DME for MDS Admissions





DEAN Rungta College of Dental Science & Rescarr Kohka Read Kurud, Bhitai (C.G.)





Screen-shot of University Homepage





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DEAN Rungta College of Dental Science & Researc Kohka Road, Kurud, Bhilai (C.G.)





Screen-shot of DME for BDS Admissions



S.No.		Course Name	Duration	Syllabus	List of Thesis
1	BAMS		4 Years		
2	BASLP		4 Years		
3	BDS		4 Years		
4	BHMS		4 Years		
5	BNYS		4 Years		
6	BPT		4 Years		
7	BSC DIALYSIS		3 Years		
8	BSC NURSING		4 Years		
9	MBBS			٠	
10	PB NURSING		2 Years		



17 DEAN Rungta College of Dental Science & Researc

Kohka Road, Kurud, Bhilai (C.G.)





Screen-shot of DME for MDS Admissions







DEAN Rungta College of Dental Science & Researce Kohka Road, Kurud, Bhilai (C.G.)



RUNGTA COLLEGE OF DENTAL SCIENCES & RESEARCH Managed by : GDR Educational Society

Screen-shot of University Exam Portal





Rungta College of Dental Science & Researc Kohka Road, Kurud, Bhilai (C.G.)





Screen-shot of University Exam Portal with College Login

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RUNGTA COLLEGE OF DENTAL SCIENCES & RESEARCH

Screen-shot of e-governance Administration - ERP Login Page





RUNGTA COLLEGE OF DENTAL SCIENCES & RESEARCH

Screen-shot of e-governance Administration -ERP portal





DEAN Rungta College of Dental Science & Resear Kohka Road, Kurud, Bhilai (¢.G.)





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Screen-shot of e-governance Administration -Admissions Page









Screen-shot of e-governance Administration- Biometrics/ Attendance Page

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Rungta College of Dental Science & Resear Kohka Road, Kurud, Bhilai (C.G.)





Screen-shot of e-governance Administration- Patients' appointment management software





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Screen-shot of e-governance Finance- ERP Tally 9 software

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Rungta College of Dental Science & Research Kohka Rosd, Kurud, Bhilai (C.G.)







Screen-shot of E-governance Finance-Patients' Bill Payment page

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Rungta College of Dental Science & Research DEAN Kohka Road, Kurud, Bhilai (C

RUNGTA COLLEGE OF DENTAL SCIENCES & RESEARCH, BHILAI Recognised by: DCI New Delhi, Affilisted to : Pt. Deendays/Upadhyay Memorial Health Sciences and Agush University, Relipse (C.G) Managed by: 0DR Educational Society.



- 6 2.2 Implementation of e-governance in areas of operation
- 1. Academic Planning and Development
- 2. Administration
- 3. Finance and Accounts
- 4. Student Admission and Support
- 5. Examination

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RUNGTA COLLEGE OF DENTAL SCIENCES & RESEARCH, BHILAI Recognised by: DCI New Delbi, Affiliated to : PL DeendayalUpscRyay Memorial Health Sciences and Ayush University. Relpur (C.6) Managed by: GDR Educational Society.



CERTIFICATE OF THE HEAD OF INSTITUTION



Dr.Karthik Krishna M, M.D.S., DEAN

TO WIIOMSOEVER IT MAY CONCERN

This is to certify that, our Institutional has the Implementation of e-governance in areas of operations, such as:

- 1. Academic Planning and Development
- 2. Administration
- 3. Finance and Accounts
- 4. Student Admission and Support
- 5. Examination



DEAN

DEAN Rungta College of Dental Science & Research Kohka Road, Kurud, Bhilal (C.G.) RUNGTA COLLEGE OF DENTAL SCIENCES & RESEARCH, BHILAI Recognised by DCI New Delki, Albitated to 1PL DesordayalUpedRywy Memorial Health Sciences and Ayush University, Relpur (4.6) Managed by: DDR Educational Society.

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ADDITIONAL INFORMATION

Rungta College of Dental Sciences and Research, Bhilai (C.G.)

Name of Institutional Committee/Cell: College Council

Date of Meeting: 20-07-2021

Secretary: Dr Javed Sodawala

Agenda of Current meeting

- 1. Minutes of last college council meeting.
- 2. ATR
- 3. UG progression report
- 4. PG progression report
- 5. Exam cell report
- 6. Hospital audit report
- 7. Outreach and extension activities report
- 8. CDE cell report
- 9. Women welfare committee report
- 10. Students related issues, if any.
- 11. E-governance
- 12. IQAC
- 13. Any other item with the permission of chair.

Members Present:

S. No.	Members
1	Dr. Karthik Krishna M.
2	Dr. Javed Sodawala Jane & Parland
3	Dr. Sidharth Pundir
4	Dr. Pankaj Gupta
5	Dr. Aena Jain Que



DEAN Rungta College of Dental Science & Research Kohka Road, Kurud, Bhilal (C.G.)



Discussion

- 1. The CC meeting was held at 2:30 pm chaired by the president Dr. Karthik Krishna M.
- 2. President called the meeting to order at 2:35 pm.
- Dr. Javed Sodawala, secretary presented the minutes and ATR of the last college council meeting held on 19th April 2021.
- 4. UG progression report was presented and approved by all the members. She also informed that remedial classes and extra classes timetable has been prepared and shared with medical and dental depts. for slow learners.
- 5. PG progression report was presented and approved by all the members.
- 6. Exam cell report was presented by Dr. Reena Kulshrestha and approved by all the members.
- 7. Hospital audit report was presented by Dr. Siddharth Pundir and approved by all the members. He also informed the committee members that instrument audit is under process for procurement of new instruments and equipment.

DEAN

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Rungta College of Dental Science & Research Kohka Road, Kurud, Bhilal (C.G.)

- Outreach and extension activities report was presented by Dr Ram Tiwari and approved by all the members. He also shared the schedule of upcoming outreach and extension activities.
- CDE cell activities was presented by Dr. Shaheen Hamdani and approved by all the members.
- Women welfare activities was presented by Dr. Aena Jain and approved by all the members.
- 11. It was decided by the members that Value education and communication skill webinars will be organised by medical staff henceforth.
- 12. The Dean discussed the details of e-governance policy document and report with the members.
 - He informed the members that admissions and counselling of BDS and MDS students are being conducted by Directorate of Medical Education, CG through their online portal. He also informed that exam related notifications, time table, results, etc are informed by DUHS, CG through their online portal.
 - The attendance of students, faculty and non-teaching staff is carried out by Biometric software.
 - The college is developing Enterprise resource planning software (ERP) for improving e-governance in the institute and campus.
 - The finance department is using Tally9 software for maintain accounts and audits.
- 13. The Dean informed the members regarding the need to form Internal Quality Control Cell (IQAC) for the purpose of NAAC. It was decided to constitute this cell under the convenor ship of Dr. Fatima Khan, Professor, Department of Oral Medicine and Radiology. The constitution of the cell, its functions and other details were discussed.



DEAN Rungta College of Dental Science & Research Kohka Road, Kurud, Bhilal (Ç.G.)

ACTION TAKEN REPORT (ATR)

ACTIVABLE POINTS	RESPONSIBLE PERSON	STATUS
UG progression report	Dr. Rucha Kashyap	Complied
PG progression report	Dr. Pankaj Gupta	Complied
Exam cell report	Dr. Reena Kulshrestra	Complied
Hospital audit report	Dr. Siddharth Pundir	Complied
Outreach and extension activities Report	Dr. Ram Tiwari	Complied
CDE cell activities	Dr. Shaheen Hamdani	Complied
Women welfare committee activities	Dr. Aena Jain	Complied
E-governance	Mr. Sumit Banerjee	in progress
	Mrs. Neena Dubey	
IQAC	Dr. Fatima Khan	In progress

Jane Declard Signature

Signature

Secretary, College Council



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dr DEAN Bungta College of Dental Science & Research Kohka Road, Kurud, Bhilai (C.G.)



5.2.2 Policy Document of e- governance

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CERTIFICATE OF THE HEAD OF INSTITUTION



Dr.Karthik Krishna M, M.D.S., DEAN

TO WHOMSOEVER IT MAY CONCERN

This is to certify that, our Institutional has policy document of e-governance in areas of operations, such as:

- 1. Academic Planning and Development
- 2. Administration
- 3. Finance and Accounts
- 4. Student Admission and Support
- 5. Examination



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College of Dental Science & Research Kohka Road, Kurud, Shilo (C.C.)



POLICY DOCUMENT OF E- GOVERNANCE



RUNGTA COLLEGE OF DENTAL SCIENCES & RESEARCH

Managed by : GDR Educational Society

E-GOVERNANCE POLICY

- Information and Communication Technology has provided with many advanced facilities.
- The e-Governance policy serves as a platform to enhance the exchange of information, communication and transactions.
- It also enriches the various stand-alone systems to be united under one umbrella. As a result, there prevails a transparency, paperless and automated data system.

> <u>Scope</u>

The scope of this policy extends to the following areas

- 1. General Administration.
- 2. Examination.
- 3. Library.
- 4. Accounts and finance.

Objectives

- > To implement e-Governance in functioning unit of the institute to make activities simpler and effective.
- To provide Wi-Fi Campus & to make paper free campus.
- > To monitor and control all the activities of the institute.

> Polices

- > To implement e-governance.
- E-Governance in institutional activities which includes administration, students, library, Examination, Finance & accounts and admissions to enable transparency of the documents.



Bungta College of Dental Science & Research Kohka Road, Kurud, Bhilat (C.C.

AN INITIATIVE BY SANJAT REPORTA



RUNGTA COLLEGE OF DENTAL SCIENCES & RESEARCH

Managed by : GDR Educational Society

> Administration

At the administration level, our institution utilizes the HR Wallet. This constitutes the information regarding the faculties & students, attendance, and payroll system. The whole campus is under the surveillance of CCTV cameras.

> Finance and accounts

The accounts department of our college is assisted by the tally software. This helps a lot in maintaining the accuracy of the financial transactions. For auditing purpose the required records of accounts are maintained not only for the fees collection of the students but also for all financial transactions of the institutions. It is also utilized for maintaining the salary of the faculty members.

> <u>Library-</u>

The policy regards the library, to upgrade the academics and administrative portfolios through online access, for this we have incorporated

- 1. Enterprise Resource Planning
- 2. Library Management System
- 3. Learning Management System

> Examination-

There exists an exclusive exam cell which includes a separate hall, Computers, Wi-Fi connection for the University examination, Copier machines are provided by the management for the smooth conduction of the exam. All activities of payment of examination fee, examination form, of external examination which are done by the University can be also downloaded from the web portal allotted to the institution.

> <u>Website</u>

The institute website is <u>www.rcdsr.com</u> which has all the data regarding institute faculties, admission, facilities in campus etc. The college has its own website which updates monthly activities in the college. It also helps stakeholders to access the website.



Dr. Karthik Krishna M

Dean, RCDSR

Rungla College of Dental Science & Research Kohka Road, Kurud, Hhllaf (C.G.)



RUNGTA COLLEGE OF DENTAL SCIENCES & RESEARCH



Ref No. RCDSR Admin 2023 /1395 A

10,

Smt. Rajani Rungta,

Vice Chairman.

GDR Educational Society

Durg.

Subject: Requirement of the Software's; Academic planning and development-Enterprise Resource Planning (ERP); regarding.

Respected Madam,

1.

Rungta College of Dental Sciences & Research (RCDSR), Bhilai is wishes to upgrade the academics and administrative portfolios through online mode. Hence for the ease of use requesting you to kindly provide us the software listed below;

Academic planning and development- Enterprise Resource Planning (ERP)

Thanking You

Regards

Dr. Karthik Krishna M Dean Rungta College of Dental Sciences and Research Bhilai DEAN Rungta College of Land, Science & Researc Kohka-Karcu Road, Bhilai



ULAN RUNGIa College of Denial Science & Research Konka Brad Kurud Bhilai (C.C.) Jia Jonege of Vential Divence & Resea Kohke Roed, Kurud, Bhilai (C.G.)



RUNGTA INFOTECH SYSTEMS PRIVATE LIMITED

49/12, Nehru Nagar(East) Bhilal, (C.G.) 490020 IN. Mobile ... (91.9229344451 Website : www.rungtainfotech.in. Email Id : rungteinfotecheystem@gmail.com

Ref No. RISPL/Admin/2023/ 022

To.

The Dean

Rungta College of Dental Sciences and Research(RCDSR)

Rungta Knowledge city,

Kohka – Kurud Road, Bhilai.

Subject: Authentication to use the software's viz Academic planning and development-Enterprise Resource Planning (ERP); Regarding.

Sir,

5

Rungta InfoTech System Pvt. Ltd. (RISPL). Bhilai under the negis of GDR Educational Society is an entity which develops software's and tools that fulfill educational purpose.

With reference to the letter received from GDR 1 ducational Society (Ref. 36) GDRES/Admin/2023/), Rungta College of Dental Sciences and Research (RCDSR). Bhilai was authenticated to use the following software's since January 2023 developed by Rungta InfoTech System Pvt. Ltd. (RISPL);

Academic planning and development- Enterprise Resource Planning (ERP)

Thanking You

1.

Regards

Rungta InfoTech System Pvt. Ltd. (RISPL),

Bhilai



d

DEAN Rungta College of Dental Science & Research Robka Poart, Kurud, Bhilai (C.G.)





Ref No. RCDSR/Admin/2022 2844 A A

10

Smt. Rajani Rungta.

Vice Chairman.

GDR Educational Society

Durg

Subject: Requirement of the Software's; Administration - Patient Management Software, Biometric attendance software for staff and students; regarding.

Respected Madam.

Rungta College of Dental Sciences & Research (RCDSR). Bhilai is wishes to upgrade the academics and administrative portfolios through online mode. Hence for the ease of use requesting you to kindly provide us the software listed below:

Patient Management Software
 Biometric attendance software for staff and students

Thanking You

Regards

Dr. Karthik Krishna M Dean Rungta College of Dental Sciences and Research Bhilai DEAN Rungta College of Dental Science & Researc Kohka-Kurug Road, Bhilar

en

Rungta Knowledge City, Yohka Road, Kurud, Bhilai - 490024 (C.G.) Ptione : 0788-6660666 Nebsite : www.rungtacolleges.com
GDR EDUCATIONAL SOCIETY



Ref No. GDRES/Admin/2023/ 224 (A)

To,

Rungta InfoTech System Pvt. Ltd. (RISPL),

Rungta Knowledge city,

Kohka - Kurud Road, Bhilai.

Subject: Provide Authentication to use the software's Academic planning and development- Enterprise Resource Planning (ERP) to RCDSR.

Sir.

With reference to the application received. (Ref No. RCDSR/Admin/2023/4398-A) from Rungta College of Dental Sciences and Research (RCDSR), Bhilai, Rungta InfoTech System Pvt. Ltd. (RISPL);Bhilai is notify to provide the authentication to the listed software's.

> 1. Academic planning and development- Enterprise Resource Planning (ERP)

Hence you are requested to kindly provide the same and contact to The Dean of Rungta College of Dental Science and Research (RCDSR) for further discussion and clarifications.

Thanking You

Regards

Reijanni Rumpha

Smt. Rajani Rungta

Vice chairman

GDR Educational society, Durg



DEAN Rungta College of Dental Science & Research Kohka Road, Kurud, Bhilai (C.G.)



RUNGTA INFOTECH SYSTEMS PRIVATE LIMITED

49/12, Nehru Nagar(East) Bhilai, (C.G.) 490020 IN, Mobile : +91-9229344451 Website : www.rungtainfotech.in, Email Id : rungtainfotechsystem@gmail.com

Ref No. RISPL/Admin/2022/ O

To.

The Dean

Rungta College of Dental Sciences and Research(RCDSR)

Rungta Knowledge city.

Kohka – Kurud Road, Bhilai.

Subject: Authentication to use the software's viz Administration - Patient Management Software, Biometric attendance software for staff and students; regarding.

Sir.

Rungta InfoTech System Pvt. Ltd. (RISPL), Bhilai under the aegis of GDR Educational Society is an entity which develops software's and tools that fulfill educational purpose.

With reference to the letter received from GDR Educational Society (Ref No. GDRES/Admin/2022/), Rungta College of Dental Sciences and Research (RCDSR). Bhilai was authenticated to use the following software's since January 2022 developed by Rungta InfoTech System Pvt. Ltd. (RISPL);

Patient Management Software
 Biometric attendance software for staff and students

Thanking You

Regards

Rungta InfoTech System Pvt. Ltd. (RISPL),

Bhilai



DEAN Rungta College of Dental Science & Research Kohka Road, Kurud, Bhilai (C.G.)



GDR EDUCATIONAL SOCIETY

Ref No. GDRFS/Admin/2022/ 6 0 8 (M)

Ie.

Rungta Infollech System Pvt. 1 td. (RISPL),

Rungta Knowledge city.

Kohka - Kurud Road, Bhilai.

Subject: Provide Authentication to use the software's Administration - Patient Management Software, Biometric attendance software for staff and students to RCDSR. Sir,

With reference to the application received .(Ref No. RCDSR/Admin/2022/3843 - A) from Rungta College of Dental Sciences and Research (RCDSR), Bhilai, Rungta InfoTech System Pvt. Ltd. (RISPL);Bhilai is notify to provide the authentication to the listed software's.

1.	Patient Management Software
2.	Biometric attendance software for staff and students

Hence you are requested to kindly provide the same and contact to The Dean of Rungta College of Dental Science and Research (RCDSR) for further discussion and clarifications.

Thanking You

Regards

Smt. Rajani Rungta

Vice chairman

GDR Educational society, Durg

gta Knowledge City, (a Road, Kurud, Bhilai - 490024 (C.G.))e : 0788-2286479, 6459564, 65 0788-2286481 site : www.rungtacolleges.com il : info@rungtacolleges.com



DEAN Rungta College of Dental Science & Research Kohka Road, Kurud, Bhilai (C.G.)



RUNGTA COLLEGE OF DENTAL SCIENCES & RESEARCH

Managed by : GDR Educational Society

6.2.1 The Institutional has well defined organizational structure, Statutory Bodies/committees of the College with relevant rules, norms and guidelines along with Strategic Plan effectively deployed.

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RUNGTA COLLEGE OF DENTAL SCIENCES & RESEARCH

Managed by : GDR Educational Society

CERTIFICATE OF THE HEAD OF INSTITUTION



RUNGTA COLLEGE OF DENTAL SCIENCES & RESEARCH

Managed by : GDR Educational Society

Dr. KARTHIK KRISHNA M., M.D.S.,

DEAN

TO WHOMSOEVER IT MAY CONCERN

This is to certify that, our Institutional has Institutional budget statement allocated for heads of E- governance implementation ERP document.



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DEAN Tungta College of Dental Science & Resear Kotka Boad, Kurud, Rhitel (C.G.)



RUNGTA COLLEGE OF DENTAL SCIENCES & RESEARCH

Managed by : GDR Educational Society

INSTITUTIONAL BUDGET STATEMENT ALLOCATED FOR HEADS OF E-

GOVERNANCE IMPLEMENTATION ERP DOCUMENT



Managed by : GDR Educational Society

INSTITUTIONAL BUDGET

ACADEMIC Y	EAR <mark>2017-1</mark> 8
Expected Income	Amount
College Fees	8,60,00,000
Examination Fees	2,25,000
Alumni Fees	25,000
Transportation Fees	10,00,000
Hostel & Mess Fees	2,75,00,000
OPD Dept. Fees	44,00,000
Total	11,91,50,000
Expected Expenditure	Amount
Salaries & Wages	4,05,00,000
Building & Infrastructure	1,60,00,000
Library	19,00,000
E- Governance	20,000
Dental Material	1,20,00,000
Maintainance	1,50,00,000
Advertisement & Publicity	2,75,000
Printing & Stationary	4,75,000
Travelling & Conveyance	1,10,000
Miscellaneous	52,00,000
Total	9,14,80,000

Prepared By: Mr Gaurav Sen Senior Accountan Date: 24/03/2017 Place: Bhilai



DEAN Rungta College of Dental Science & Research Kohka Road, Kurud, Bhilai (C.G.)



Managed by : GDR Educational Society

INSTITUTIONAL BUDGET

ACADEMIC YI	EAR 2018-19				
Expected Income	Amount				
College Fees	9 90 00 000				
Examination Fees	75,000				
Alumni Fees	40,000				
Transportation Fees	11 50 000				
Hostel & Mess Fees	2 98 00 000				
OPD Dept. Fees	42 00 000				
Total	13 42 65 000				
Expected Expenditure	Amount				
Salaries & Wages	4.61.50.000				
Building & Infrastructure	40,00,000				
Library					
E- Governance	60,000				
Dental Material					
Maintenance	1 25 00 000				
Advertisement & Publicity	2 50 000				
Printing & Stationary	4 25 000				
Travelling & Conveyance	3 10 000				
Miscellaneous	43.00,000				
Total	8,02,95,000				

Prepared By:

Mr Gaurav Sen

T



Date: 27 03 2018 Place: Bhilai



Reviewed By:

au

Mr/G.D. Sharma Account Manager



A

Date: 27/03/2018 Place: Bhila

PN DEAN

Rungta Cellega of Dental Science & Research Kohka Road, Kurud, Bhilai (C.G.)



RUNGTA COLLEGE OF **DENTAL SCIENCES & RESEARCH** Managed by : GDR Educational Society

INSTITUTIONAL BUDGET

ACADEM	IC YEAR 2019-20
Expected Income	Amount
College Fees	9,25,00,000
Examination Fees	60,000
Alumni Fees	45,000
Transportation Fees	7 50 000
Hostel & Mess Fees	3 25 00 000
OPD Dept. Fees	45.00.000
Total	13 03 55 000
Expected Expenditure	Amount
Salaries & Wages	4 65 00 000
Building & Infrastructure	1 10 00 000
Library	21.00.000
E- Governance	21,00,000
Dental Material	1 10 00 000
Maintenance	1,10,00,000
Advertisement & Publicity	3.00.000
Printing & Stationary	5,00,000
Travelling & Conveyance	6,00,000
Miscellaneous	4,20,000
Total	39,00,000
TUTAT	9,18,40,000

Prepared By: Mr Gaurav Sen Senior Accountant



29 03 2019 Date: Place: Bhilai





Date: &9/03/2019 Place: BHILAI

DEAN

Rungta College of Dental Science & Research Yohks Roar Kurud, Bhilai (C.G.)



RUNGTA COLLEGE OF DENTAL SCIENCES & RESEARCH

Managed by : GDR Educational Society

INSTITUTIONAL BUDGET

ACADEMIC YEAR 2020-21										
Expected Income	Amount									
College Fees	6,25,00,000									
Examination Fees	10,000									
Alumni Fees	65,000									
Transportation Fees	4,50,000									
Hostel & Mess Fees	2,90,00,000									
OPD Dept. Fees	40,00,000									
Total	9,60,25,000									
Expected Expenditure	Amount									
Salaries & Wages	3,85,00,000									
Building & Infrastructure	2,75,00,000									
Library	17,00,000									
E- Governance	20,000									
Dental Material	90,00,000									
Maintenance	1,15,00,000									
Advertisement & Publicity	10,00,000									
Printing & Stationary	4,75,000									
Travelling & Conveyance	1,50,000									
Miscellaneous	46,00,000									
Total	9,44,45,000									

Prepared By:

Mr Gaurav Sen Senior Accountant



Date: 16 03 2020 Place: Bhilai



Reviewed By:

Mr. Manoj Singh

Chief Accounting Officer

Date: 16 03 2020 Place: BHILAI

DEAN

Rungta College of Dantal Science & Resear Kohka Road, Kurud, Shilai (C.G.)



Managed by : GDR Educational Society

INSTITUTIONAL BUDGET

ACADEMIC YEAR	2021-22
Expected Income	Amount
College Fees	12,25,00,000
Examination Fees	1,30,000
Alumni Fees	75.000
Transportation Fees	3,10,000
Hostel & Mess Fees	1.75.00.000
OPD Dept. Fees	55.00.000
Total	14.60.15.000
Expected Expenditure	Amount
Salaries & Wages	3,25,00,000
Building & Infrastructure	5.05.00.000
Library	20.00.000
E- Governance	25,000
Dental Material	1,15,00,000
Maintenance	1 75 00 000
Advertisement & Publicity	8 50 000
Printing & Stationary	
Travelling & Conveyance	15,00,000
Miscellaneous	13,00,000
Total	12,17,75,000

Prepared By: Mr Gaurav Sen Senior Accountant

Date: 24 03 202 Place: 24 03



Reviewed By: Mr. Manoj Singh Chief Accounting Of



Date: 24/03/2021 Place: BHILA I

DEAN

Pungta College of Dental Science & Research Kohka Road, Kurud, Bhilai (C.G.)





Ref No. RCDSR Admin 2023 /1395 A

10,

Smt. Rajani Rungta,

Vice Chairman.

GDR Educational Society

Durg.

Subject: Requirement of the Software's; Academic planning and development-Enterprise Resource Planning (ERP); regarding.

Respected Madam,

1.

Rungta College of Dental Sciences & Research (RCDSR), Bhilai is wishes to upgrade the academics and administrative portfolios through online mode. Hence for the ease of use requesting you to kindly provide us the software listed below;

Academic planning and development- Enterprise Resource Planning (ERP)

Thanking You

Regards

Dr. Karthik Krishna M Dean Rungta College of Dental Sciences and Research Bhilai DEAN Rungta College of Land, Science & Researc Kohka-Karcu Road, Bhilai



ULAN RUNGIa College of Denial Science & Research Konka Brad Kurud Bhilai (C.C.) Jia Jonege of Vential Divence & Resea Kohke Roed, Kurud, Bhilai (C.G.)



RUNGTA INFOTECH SYSTEMS PRIVATE LIMITED

49/12, Nehru Nagar(East) Bhilal, (C.G.) 490020 IN. Mobile ... (91.9229344451 Website : www.rungtainfotech.in. Email Id : rungteinfotecheystem@gmail.com

Ref No. RISPL/Admin/2023/ 022

To.

The Dean

Rungta College of Dental Sciences and Research(RCDSR)

Rungta Knowledge city,

Kohka – Kurud Road, Bhilai.

Subject: Authentication to use the software's viz Academic planning and development-Enterprise Resource Planning (ERP); Regarding.

Sir,

5

Rungta InfoTech System Pvt. Ltd. (RISPL). Bhilai under the negis of GDR Educational Society is an entity which develops software's and tools that fulfill educational purpose.

With reference to the letter received from GDR 1 ducational Society (Ref. 36) GDRES/Admin/2023/), Rungta College of Dental Sciences and Research (RCDSR). Bhilai was authenticated to use the following software's since January 2023 developed by Rungta InfoTech System Pvt. Ltd. (RISPL);

Academic planning and development- Enterprise Resource Planning (ERP)

Thanking You

1.

Regards

Rungta InfoTech System Pvt. Ltd. (RISPL),

Bhilai



d

DEAN Rungta College of Dental Science & Research Robka Poart, Kurud, Bhilai (C.G.)





Ref No. RCDSR/Admin/2022 2844 A A

10

Smt. Rajani Rungta.

Vice Chairman.

GDR Educational Society

Durg

Subject: Requirement of the Software's; Administration - Patient Management Software, Biometric attendance software for staff and students; regarding.

Respected Madam.

Rungta College of Dental Sciences & Research (RCDSR). Bhilai is wishes to upgrade the academics and administrative portfolios through online mode. Hence for the ease of use requesting you to kindly provide us the software listed below:

Patient Management Software
 Biometric attendance software for staff and students

Thanking You

Regards

Dr. Karthik Krishna M Dean Rungta College of Dental Sciences and Research Bhilai DEAN Rungta College of Dental Science & Researc Kohka-Kurug Road, Bhilar

en

Rungta Knowledge City, Yohka Road, Kurud, Bhilai - 490024 (C.G.) Ptione : 0788-6660666 Nebsite : www.rungtacolleges.com GDR EDUCATIONAL SOCIETY



Ref No. GDRES/Admin/2023/ 224 (A)

To,

Rungta InfoTech System Pvt. Ltd. (RISPL),

Rungta Knowledge city,

Kohka - Kurud Road, Bhilai.

Subject: Provide Authentication to use the software's Academic planning and development- Enterprise Resource Planning (ERP) to RCDSR.

Sir.

With reference to the application received. (Ref No. RCDSR/Admin/2023/4398-A) from Rungta College of Dental Sciences and Research (RCDSR), Bhilai, Rungta InfoTech System Pvt. Ltd. (RISPL);Bhilai is notify to provide the authentication to the listed software's.

> 1. Academic planning and development- Enterprise Resource Planning (ERP)

Hence you are requested to kindly provide the same and contact to The Dean of Rungta College of Dental Science and Research (RCDSR) for further discussion and clarifications.

Thanking You

Regards

Reijanni Rumpha

Smt. Rajani Rungta

Vice chairman

GDR Educational society, Durg



DEAN Rungta College of Dental Science & Research Kohka Road, Kurud, Bhilai (C.G.)



RUNGTA INFOTECH SYSTEMS PRIVATE LIMITED

49/12, Nehru Nagar(East) Bhilai, (C.G.) 490020 IN, Mobile : +91-9229344451 Website : www.rungtainfotech.in, Email Id : rungtainfotechsystem@gmail.com

Ref No. RISPL/Admin/2022/ O

To.

The Dean

Rungta College of Dental Sciences and Research(RCDSR)

Rungta Knowledge city.

Kohka – Kurud Road, Bhilai.

Subject: Authentication to use the software's viz Administration - Patient Management Software, Biometric attendance software for staff and students; regarding.

Sir.

Rungta InfoTech System Pvt. Ltd. (RISPL), Bhilai under the aegis of GDR Educational Society is an entity which develops software's and tools that fulfill educational purpose.

With reference to the letter received from GDR Educational Society (Ref No. GDRES/Admin/2022/), Rungta College of Dental Sciences and Research (RCDSR). Bhilai was authenticated to use the following software's since January 2022 developed by Rungta InfoTech System Pvt. Ltd. (RISPL);

Patient Management Software
 Biometric attendance software for staff and students

Thanking You

Regards

Rungta InfoTech System Pvt. Ltd. (RISPL),

Bhilai



DEAN Rungta College of Dental Science & Research Kohka Road, Kurud, Bhilai (C.G.)



GDR EDUCATIONAL SOCIETY

Ref No. GDRFS/Admin/2022/ 008 (M)

Io,

Rungta Infollech System Pvt. 1 td. (RISPL),

Rungta Knowledge city.

Kohka - Kurud Road, Bhilai.

Subject: Provide Authentication to use the software's Administration - Patient Management Software, Biometric attendance software for staff and students to RCDSR. Sir,

With reference to the application received .(Ref No. RCDSR/Admin/2022/3843 - A) from Rungta College of Dental Sciences and Research (RCDSR), Bhilai, Rungta InfoTech System Pvt. Ltd. (RISPL);Bhilai is notify to provide the authentication to the listed software's.

Patient Management Software
 Biometric attendance software for staff and students

Hence you are requested to kindly provide the same and contact to The Dean of Rungta College of Dental Science and Research (RCDSR) for further discussion and clarifications.

Thanking You

Regards

Smt. Rajani Rungta

Vice chairman

GDR Educational society, Durg

gta Knowledge City, (a Road, Kurud, Bhilai - 490024 (C.G.))e : 0788-2286479, 6459564, 65 0788-2286481 site : www.rungtacolleges.com il : info@rungtacolleges.com



DEAN Rungta College of Dental Science & Research Kohka Road, Kurud, Bhilai (C.G.)



- 6.2.2 Implementation of e-governance in areas of operation
- 1. Academic Planning and Development
- 2. Administration
- 3. Finance and Accounts
- 4. Student Admission and Support
- **5.** Examination

INDEX

S.NO	DESCRIPTION	PAGE NUMBER
1	Certificate of the Head of the Institution	02
2	ERP Manual	04

RUNGTA COLLEGE OF DENTAL SCIENCES & RESEARCH, BHILAI Recognised by: DCI New Delhi, Affiliated to : Pt. DeendayalUpadhyay Memorial Health Sciences and Ayush University, Raipur (C.G) Managed by: GDR Educational Society.



CERTIFICATE OF THE HEAD OF INSTITUTION

RUNGTA COLLEGE OF DENTAL SCIENCES & RESEARCH, BHILAI Recognised by: DCI New Delhi, Affiliated to : Pt. DeendayalUpadhyay Memorial Health Sciences and Ayush University. Raipur (C.G) Managed by: GDR Educational Society.



Dr.Karthik Krishna M, M.D.S., DEAN

TO WHOMSOEVER IT MAY CONCERN

This is to certify that, our Institutional has the Implementation of e-governance in areas of operations, such as:

1. Academic Planning and Development

2. Administration

3. Finance and Accounts

4. Student Admission and Support

5. Examination



DEAN

DEAN Rungta College of Dental Science & Resea Kohka Road, Kurud, Bhilal (Ç.G.)



AN INITIATIVE BY SANJAY RUNGTA

ERP MANUAL

rungta

Let the minds bloom

FOR USER

(EMPLOYEE/FACULTY/STAFF)



DEAN Callege of Dental Science & Reserved Bhilal (C.G.)



INDEX

- 1 Overview/Introduction
- 2 Objectives
- 3 Login Module
 - 3.1 Student registration and login process
 - 3.2 User/faculty/staff registration and login process
- 4 Dashboard of ERP
 - 4.1 Highlights of Module Academia
- 5 Creating & uploading of Assessments
 - (i) Create subject
 - (ii) Faculty subject allocation
 - (iii) Create unit
 - (iv) Create topic
 - (v) Faculty subject plan
 - (vi) Assessment report
 - (vii) Faculty/subject wise assessment report
- 6 How to download data (notes/assignments/lesson plan etc)
- 7 User/faculty/Staff Account
 - a) User/faculty/Staff attendance details
 - b) Profile details



DA Rungta College of Dental Science & Resear Kohka Road, Kurud, Bhilal (C.G.)



1 - Overview/Introduction

SRGI College ERP system provides a simple interface for maintaining information of different students, departments, faculties, library and other information. All the colleges usually have a number of departments and educational modules such as courses, seminar hall, etc. Managing all these departments and other modules manually is a very difficult and hard, ineffective and expensive task. So here we propose an ERP system for college. Our college ERP system has all the information about the students, teachers, events, library, departments and other relevant information. The system allows the admin to add students, faculties and any other events. Our system allows a faculty to enter or input student's attendance into the database which can later be viewed by students and faculties. The students can view his/her attendance through a separate student login. The faculties can upload the time table, course syllabus, assignments, notes etc. The time table, course syllabus, assignments, notes etc. The time table, course syllabus, assignments, notes etc is available to be viewed by faculties and students on the web portal. The system has easy user interface and have powerful data management system which makes this system is very useful & user friendly.

2 - OBJECTIVES

- 1. To provide an efficient and effective ERP for colleges.
- 2. To ensure the software meets the complete requirements aspects of the college.



Rungta College of Dental Science & Rest ka Road Kurud, Bhilal (C.G.



3 - Login Modules of ERP

- 1. Student Login From the Student Login tab, any student can login with their User Id and Password and view the information regarding.
- 2. User Login From the User Login tab, any user (It can be any faculty member or HOD) can login with their User Id and Password and view and update the information regarding.



LOGIN INTERFACE



Rungta College of Dental Science & Research Kohka Road, Kurud, Bhilai (C.G.)



RUNGTA COLLEGE OF

AN INITIALIVE BY SANJAY RUNGLA

3.1 – Student Registration and Login Process

To-do Student Login Tab :-

Step 1 - First of all, the student has to go to the website to open the ERP, for this, enter the URL (www.myrungta.com/erp) on the URL bar of any web browser.

After entering the URL, the home page of ERP opens.



Step 2 - Now student has to click on student login tab. Student login page opens on clicking on student login tab.



Step 3 - Now student will enter their mobile number from which they wants to register.



Step 4 - After entering mobile number, when the student clicks on Next, he will get an OTP.



After entering the OTP, they can create a user id and password, which will enable them to login later.

Student has another option to login "Login with User-ID & Password.

- Proventier of the second secon
- Step 5 After creating the user-id & password, the student can login by clicking to the login with user id and password option.



RUNGTA COLLEGE OF

AN INITIATIVE BY SANJAY RUNGTA

3.2 - User/Faculty/Staff Registration and Login Process

To-do User Login Tab :- (Same as student login steps)

Step 1 - First of all, any user/faculty/staff has to go to the website to open the ERP, for this, enter the URL (www.myrungta.com/erp) on the URL bar of any web browser.

After entering the URL, the home page of ERP opens.



Step 2 - Now user has to click on user login tab. After that user login page opens by clicking on user login.

Now any user (It can be any faculty or HOD of any department) will enter their mobile number from which they wants to register.



Step 3 - After entering mobile number, when the user clicks on Next, he will get an OTP.



RUNGTA COLLEGE OF DENTAL SCIENCES & RESEARCH Managed by : GDR Educational Society

Step 4 - After entering the OTP, they can create a user id and password, which will enable them to login later.

After creating the user-id & password, the user can login by clicking to the login with user id and password option.



On login by entering the user-id & password, the user will reach to the dashboard page.



DEAN DEAN Rungta College of Dental Science & Research Kohka Road, Kurud, Bhilal (C.G.)



RUNGTA COLLEGE OF DENTAL SCIENCES & RESEARCH ad by : GOR Educational Society

AN INITIATIVE BY SANJAY RUNGIA

4 - Dashboard of ERP

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4.1 - Highlights of Module Academia



The interface of Academia Tab has 2 sections one is sidebar and other one is main content area.

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of Dental C tions related to academia and user account in the side bar and Main content DEAN DEAN Science & Research Anilal (C.C.) There are ontent from that option. area she



5 - Creating & uploading of Assessments

(i) "Create Subject"

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Here any faculty can create subject for concerned semester related to any program.

First to create subject they need to select -

College, then course, branch, semester, subject code, subject name, subject type (either theory or practical), and give some remark.

When the faculty creates the subject and clicks on submit, then that subject will be shown in tabular form.

S.No.	F.	College	Course	Branch	Semester	Subject Nome	Subject Code	Subject Type	Ect	Delete
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(ii) "Faculty Subject Allocation"

In academia, this option is available to the HOD's, so that they can allot related subjects of the concerned semester to the faculty members of their department.

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Here any HOD can allocate subject to faculty for concerned semester related to any program.

First to allocate subject to any faculty, they need to select -

College, then course, branch, semester, session.

When the HOD allocate the subject to any faculty and clicks on submit, then that faculty and allocated subject will be shown in tabular form.

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(iii) "Create Unit"

Here the faculty can create a unit related to the syllabus of any subject that they are teaching in the class.

To create a unit they need to select -

Select the subject, then unit number, then the unit name and remark and submit it.

Deshaoard		Subject Unit Plan											
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When the faculty selects the unit and clicks on submit, the unit will be created in tabular format and faculty also have the option to edit and delete the created units at any time.



UEAN Science & Ref. Duncta College of Dental Science & Ref.



(iv) "Create Topic"

Here the faculty can create a topic related to the syllabus of any subject that they are teaching in the class.

To create a topic they need to select -

Select the subject, then unit name, then the topic name and remark and submit it.

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When the faculty selects the topic and clicks on submit, the topic will be created in tabular format and faculty also have the option to edit and delete the created topics at any time.



Re Rungta College of Dental Science & Re Ronka Road, Kurud, Bhilai IC arch



(v) "Faculty Subject Plan"

In this the faculty can create a teaching plan regarding for concerned subject.

To create subject plan they need to select -

Select session, and then select subject, then the unit name, topic and unit planning date.

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When the faculty selects and submits all the options, the teaching plan is created in tabular format.

Here faculties have some options like -

- If that topic is not covered on the planned date, then here the faculty also has the option to mention the execution date.
- From here faculty can also provide notes related to that unit plan.
- Faculty also has the option to provide assignments related to that unit.
- Faculty can also edit and delete the subject teaching plan at any time.



Sungla College of Dental Science & Re Sungla College of Dental Science & Re



(vi) "Assessment Report"

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My Attendence Report					
🐌 Mij fenšla					
60 Logout					

From here faculty can see the report of given assignment, can also edit and delete it.



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6 - How to download Assessment reports/Notes/Assignments etc

DENTAL SCIENCES & RESEARCH

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Any type of report can also be downloaded from here

There are many options available to download the report

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We can download any report in CSV, EXCEL and PDF format. Apart from this, we also have the option to copy and print the data.

If we want to print any data directly from dashboard then we can do that as well.





AN INITIATIVE BY SANLAY RUNGLA



AN INITIATIVE BY SANJAY RUNGTA

7 - In the dashboard here we have profile related option -

(a) "My attendance Report"

With this option any faculty can see their attendance report date wise.

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(b) "My Profile"

From here any faculty can view and edit their profile/personal details/academic details/account details.

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RUNGTA COLLEGE OF DENTAL SCIENCES & RESEARCH Managed by : GDR Educational Society

PATIENT SOFTWARE MANUAL

rungta

Let the minds bloom

FOR USER







RUNGTA COLLEGE OF DENTAL SCIENCES & RESEARCH Managed by : GDR Educational Society

INDEX

1 – Overview/Introduction

2 – Objectives

3 – Login Module

- User/faculty/staff login process and uses



DEAN Science & Research Rungtz College of Dental Science & Research Bhilai IC.G.



RUNGTA COLLEGE OF DENTAL SCIENCES & RESEARCH

1- Overview/Introduction

SRGI College ERP system provides a simple interface for maintaining information of Patients' appointment, transaction, follow up details, bill payments, other information. The college have a number of specialized departments and each department deals with the treatment, follow-up and transactions of all the patients. Managing all these departments and their patients manually is a very difficult, hard, ineffective and expensive task. So here we propose a patient management software for our college created by Rungta Infotech an aegis under SRGI.

Our college patient management software system has all the information about the patients, their appointment follow-up payment details etc. and other relevant information. The system allows the admin to view all the above mentioned information about patients.

Our system allows a staff to enter or input patients' all the information into the Data-base which can later be viewed by administration. The system has easy user interface and have powerful data management system which makes this system is very useful & user friendly.

2 - OBJECTIVES

1. To provide an efficient and effective ERP and patient management software for our college.

2. To ensure the software meets the complete requirements aspects of the college.



Rungla College of Dental Science & Reset



RUNGTA COLLEGE OF DENTAL SCIENCES & RESEARCH

3 - Login Modules and uses of Patient management software:

LOGIN INTERFACE



User Login - From the User Login tab, any user (It can be any faculty/staff member or HOD) can login with the User Id and Password and view and update the information regarding.



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RUNGTA COLLEGE OF DENTAL SCIENCES & RESEARCH

HOMEPAGE



Welcome to Rungta College of Dental Science and Research

After login, homepage of patient software appears, user can select the tabs as per the requirement.



Rungia College of Dental Science & Research



RUNGTA COLLEGE OF DENTAL SCIENCES & RESEARCH

Dashboard of Patient management software

Tab-Hospital Admin

Sub tab: Special patient management

- This tab is to manage patients who have special considerations regarding the treatment cost (special discount), appointment, or
- User can check the details such as appointment, payments etc of special patients from this tab





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RUNGTA COLLEGE OF DENTAL SCIENCES & RESEARCH

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Dashboard of Patient management software

Tab- Data Entry

Sub tab: Department master

Sub tab: Department

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This page shows all the department name



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RUNGTA COLLEGE OF DENTAL SCIENCES & RESEARCH

Dashboard of Patient management software

Tab- Data Entry

Sub tab: Department master

Sub tab: Doctors' Name

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This page shows the doctors' name, qualification and their designation from all the department



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RUNGTA COLLEGE OF DENTAL SCIENCES & RESEARCH Managed by : GDR E ducational Society

Dashboard of Patient management software

Tab- Data Entry

Sub tab: Patient

Sub tab: Patient registration

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- \blacktriangleright This page shows the registration of new and old patients.
- User can check the status of the patient using this tab
- > Also user can register new patients in this tab



Rungta College of Dental Science & Research Kohka Road, Kurud, Bhilal (C.G.)



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Dashboard of Patient management software

Tab- Data Entry

Sub tab: Patient

Sub tab: QR Code Generation

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- > This tab generates a new QR code for the new patient.
- > QR code can be scanned for patients' information.



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Dashboard of Patient management software

Tab- Data Entry

Sub tab: Treatment/ Test master

Sub tab: Treatment Charges

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> This page help users to know all the treatment charges.



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RUNGTA COLLEGE OF DENTAL SCIENCES & RESEARCH

Dashboard of Patient management software

Tab- Data Entry

Sub tab: Treatment/ Test master

Sub tab: Test Charges

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Dashboard of Patient management software

Tab- Data Entry

Sub tab: Daily Treatment Entry

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- > This page shows daily treatment entry of the patients coming to the institution.
- > This also shows the treatment suggested to the patient, treating doctor name and payment done by the patient.



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Dashboard of Patient management software

Tab- Reports

Sub tab: Transaction Details



This page shows the total transaction details of the patient collected by the different departments with the treating doctor name.



0 Rungta College of Dental Science & Research Kohka Road, Kurud, Bhilal (C.G.)



RUNGTA COLLEGE OF DENTAL SCIENCES & RESEARCH Managed by : GDR E ducational Society

Dashboard of Patient management software

Tab- Reports

Sub tab: Department and doctor wise collection report

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Dashboard of Patient management software

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Dashboard of Patient management software

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- > This will show the patients' follow-up
- User can click on the selected patient name and check for their appointment



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TallyExplorer

USER MANUAL

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Rungta College of Dental Science & Rese Kohka Road, Kurud, Bhilai (Ç.G.)

Introduction



DEAN

Rungta College of Dental Science & Resour-Kohka Road, Kurud, Bhilai (C.G.)

Introduction

1

Introduction



Art...you don't have to look in an old museum or uptown studio to find it. Art can emerge from everyday situations...from ordinary people with a passion for what they do.

Helping retail businesses maximize their point-of-sale capabilities is our form of art. TallyExplorer enables retailers to harness the information generated at the point-of-sale and use it in business-critical applications such as inventory management, marketing, sales, financial reporting and customer relationship management.

TallyExplorer delivers:

- Complete processing of all types of sale and non-sale transactions...everything from credit card processing and layaway, to special orders and customer quotes.
- Inventory management for efficient ordering and tracking of products in one store location, or between many locations; even tracking serial numbers for warranty, product recalls and licensing.
- Automation of a wide variety of financial and sales reporting tasks, with more than 535 ready-made report templates.
- Workforce administration, included scheduling, time sheet and commission tracking, and sales analysis.
- Gift, merchandise credit and membership card programs for customer convenience and building customer loyalty.
- Customer relationship management capabilities that analyze what customers are buying, and when, helping to build targeted lists for marketing campaigns.

Like a work of art, business is oftentimes subjective - the same process that works well for one retailer may not be right for your business. TallyExplorer is easily configured to meet a wide variety of business requirements. This manual will help to provide a canvas for beginning your back office 'work of art'.



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Introduction

1.1 Purpose

This manual provides written documentation to assist users in maximizing their experience with TallyExplorer. It is recommended that the <u>Quick Reference Guide</u>, <u>Getting Started</u> and <u>Navigation</u> chapters be reviewed before using TallyExplorer for the first time. By reviewing these chapters, the user will be armed with the basic knowledge required to navigate through the TallyExplorer Management System. The balance of the manual is divided into seven separate chapters, representing the main functions of TallyExplorer, followed by an appendix that includes additional supporting information.

Incorporated into this manual are numerous screen shots that correspond with the windows and icons found within TallyExplorer. Consult this manual when in doubt about a certain button or to answer questions about the next steps on a particular screen. Because there are several highly customizable facets within TallyExplorer designed to make the software unique from the multi-store level down to the individual user level, it is possible that some of the screen shots located in this manual may be different or slightly different from what you see on your monitor. There is no need for alarm as the tasks and/or instructions remain the same.

Look for these icons throughout the manual for additional help on functions, tips and examples:

Example An example about performing a certain task

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Note Important note about a procedure

Task Denotes the beginning of task instruction

Tip Special tips regarding shortcuts, alternative methods, etc.



TallyExplorer

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